



- Registered Private Career College Under PCC Act 2005
- All Our Instructor are Certified
- Curriculum include real-world Scenarios
- Tuition fees are income tax Deductible
- EI Recipients are Qualifies for HRSDC
- Courses may be repeated at no Additional cost
- Small Classes to encourage individual attention
- Paid or unpaid Coop available in All program\* \*to qualified Students
- Industry Driven Certifications
- Continuous month enrolments
- Career Counseling, Resume Writing
- Placement Program Available
- International Transfer Students Are welcome
- Flexible Schedules
- Counseling Service
- Financial Aid Available



**Canada Campus :**

**Mississauga**

Suite 101 Lower Level  
3173 Erindale Station Road  
Mississauga, Ontario L5C 1Y5  
Phone: 905-507-8200/01, 905 277 0449  
E-mail: admissions@mlccollege.com

**India Office :**

**Ahmedabad**

2B2 New York Corner, B/h Kiran  
motors Opp. Rajpath Club,  
S.G.Highway Ahmedabad – 380 054  
Phone : 079 40038134  
Email : info@mlccollege.com

**MLC COLLEGE**

**INSTITUTE OF ENTERPRISE RISK  
MANAGEMENT PROFESSIONALS  
INSTITUTE OF CERTIFIED BUSINESS  
SYSTEMS ANALYST**

[www.mlccollege.com](http://www.mlccollege.com)  
[www.mlccollege.info](http://www.mlccollege.info)  
[www.mlccollege.ca](http://www.mlccollege.ca)

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**DHIM: Diploma in health  
Information Management**



**Toronto Office:**

**Suite 101 Lower Level, 3173 Erindale  
Station Road,  
Mississauga - ON - L5C 1Y5  
Tel : 905-507-8200/01, 905-277-0449,  
FAX : 905-507-8280**

## **COURSE OUTLINES:**

### **SEMESTER I**

- Anatomy and Physiology
- Introduction to Health Information Management
- Business Communication
- Management and Leadership
- Project Management Planning
- Privacy and Release of Information
- Database Management
- Health Information Systems
- Health Data Management
- Quantitative Methods and Hospital Statistics

### **SEMESTER II**

- Canadian Health Care and Health Information Management
- Medical Terminology
- Health-care Law
- Record Management and Computation in HIM
- Case Study and Project
- Interview Preparation
- Pathophysiology
- MS Office Applications
- Health Information Coding Classification I

- Health Information Coding Classification II

### **Duration of the Program**

The duration is a full time program comprising of 52 weeks (1 years).

### **Program Fees:**

#### **International Student Fees**

- \$12,800– Tuition Fees
- \$2000– Book Fees
- \$14,800—Total Fees

#### **Domestic Student Fees**

- \$10,800– Tuition Fees
- \$2000– Book Fees
- \$12,800—Total Fees

### **Exit Profiles**

Health information management supervisor, health information management technician, health records technician, medical records unit supervisor

### **Additional Information**

Paid Co-op or placement program may be available to qualified graduates upon successfully completing the program.

### **Financial Assistance**

- MASED or HRSDC financial assistance for approved E.I recipients
- Private loan programs
- Interest free monthly plans
- The National Student Loan Service Centre
- WSIB ( The Workplace Safety and Insurance Board)

### **Program Objective**

This program is designed to prepare future members of the modern health-care team through a foundation in business and healthcare fundamentals, as well as management of electronic health record issues.

